

# Here's a step-by-step checklist for completing and submitting the FAFSA!



## 1. Create Your StudentAid.gov account

- You and everyone contributing to your FAFSA must create an account **before** you can begin completing it. Authentication of accounts takes around 1-3 days.
- Create your account at <https://studentaid.gov/>

## 2. Students: Required Information

In order to complete your FAFSA, you will need:

- StudentAid.gov account
- Social security number
- Alien Registration number (if applicable)
- 2022 Federal income tax return (if applicable)
- List of up to 20 schools you're interested in applying to

## 3. Parents: Required Information

- 2022 federal tax forms or reason for not filing
- Parent FSA ID
- Other financial information:
  - Current amount in checkings & savings
  - Net worth of assets (stocks, 529 plans, mutual funds, etc)
  - Net worth of businesses or farms
  - Child support received

## 4. Complete & Submit Your Portion of the FAFSA

Once you have all of your required documents, head to [studentaid.gov](https://studentaid.gov) to complete your FAFSA

- Note: You must invite each contributor to fill out their portion of the FAFSA. Each contributor to your FAFSA will be asked different questions based on their role. Be sure that each contributor has the necessary documents and information to accurately complete their portion of the FAFSA.

## 5. Follow Up with Contributors

- Your FAFSA will not be submitted until the last contributor has signed & submitted their portion of the application. You should receive an email when the last contributor has submitted their portion.

## 6. Check The Status of Your FAFSA & Take Action If Necessary

3-5 days after submitting your FAFSA, it will be processed, and you will receive your *FAFSA Submission Summary*. Your summary will note which of 3 paths your FAFSA has taken:

- **Complete:** You're good to go!
- **Verification:** Take the actions outlined & submit any required documentation.
- **Rejection:** Take the actions outlined in your FAFSA Submission Summary to resolve any issues.

## 7. Be on The Lookout For Your Financial Aid Offer Letters

The schools listed on your FAFSA will use your FAFSA Submission Summary and Student Aid Index (SAI) to determine how much aid you're eligible for. If admitted, they'll send you a financial aid offer letter that details all the aid they're offering you.

## 8. Ask Questions!

If you have any questions or need more information about the FAFSA or financial aid for college, reach out to the school's financial aid office. They're there to help!

